

INVERCLYDE INTEGRATION JOINT BOARD – 24 JUNE 2024

Inverclyde Integration Joint Board
Monday 24 June 2024 at 2pm

PRESENT:

Voting Members:

Councillor Robert Moran (Chair)	Inverclyde Council
Alan Cowan (Vice Chair)	Greater Glasgow and Clyde NHS Board
Councillor Martin McCluskey	Inverclyde Council
Ann Cameron-Burns	Greater Glasgow and Clyde NHS Board
David Gould	Greater Glasgow and Clyde NHS Board
Dr Rebecca Metcalfe	Greater Glasgow and Clyde NHS Board

Non-Voting Professional Advisory Members:

Jonathan Hinds	Chief Social Work Officer, Inverclyde Health & Social Care Partnership (and on behalf of Kate Rocks, Chief Officer, Inverclyde Health & Social Care Partnership)
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Chris Jones	Registered Medical Practitioner

Non-Voting Stakeholder Representative Members:

Diana McCrone	Staff Representative, NHS Board
Vicki Cloney	On behalf of Charlene Elliott, Third Sector Representative, CVS Inverclyde
Donald McQuade	On behalf of Margaret Tait, Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group
Heather Davis	Carer's Representative

Also present:

Anne Sinclair	Legal Services Manager, Inverclyde Council
Alan Best	Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership
Katrina Phillips	Interim Head of Mental Health and Alcohol & Drug Recovery Services, Inverclyde Health & Social Care Partnership
Joyce Allan	Interim Head of Service Adult Social Work, Inverclyde Health & Social Care Partnership
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Colin MacDonald	Senior Committee Officer, Inverclyde Council
Alison Ramsey	Corporate Communications, Inverclyde Council

Chair: Councillor Moran presided.

The meeting was held at the Municipal Buildings, Greenock with Dr Jones and Ms Cloney attending remotely.

32 Apologies, Substitutions and Declarations of Interest

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Apologies for absence were intimated on behalf of:

Councillor Lynne Quinn	Inverclyde Council
Councillor Sandra Reynolds	Inverclyde Council
Kate Rocks	Chief Officer, Inverclyde Health & Social Care

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Dr Hector MacDonald	Partnership Clinical Director, Inverclyde Health & Social Care Partnership
Laura Moore	Chief Nurse, NHS GG&C
Charlene Elliott	Third Sector Representative, CVS Inverclyde (with Vicki Cloney substituting)
Margaret Tait	Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group (with Donald McQuade substituting)
Stevie McLachlan	Inverclyde Housing Association Representative (River Clyde Homes)

Mr Hinds declared an interest in Agenda Item 14 (HSCP Senior Management Team Structure).

Mr Cowan intimated a connection for the purposes of transparency in Agenda Item 7 (ADP Annual Survey)

33 **Minute of Meeting of Inverclyde Integration Joint Board of 13 May 2024** 33

There was submitted the Minute of the Inverclyde Integration Joint Board of 13 May 2024. The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.

Decided: that the Minute be agreed.

34 **Inverclyde Integration Joint Board – Voting Membership Update** 34

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board that, as the current Vice-Chair Alan Cowan is stepping down, Greater Glasgow and Clyde NHS Board has appointed David Gould to be Vice-Chair of the IJJB from 1 July 2024.

Decided: that the Board notes the appointment by Greater Glasgow and Clyde NHS Board of David Gould as Vice-Chair.

35 **2023/24 Draft Annual Accounts** 35

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) setting out the proposed approach for the Board to comply with its statutory requirements in respect of the annual accounts, and (2) presenting the draft 2023/24 Annual Accounts and Annual Governance Statement, a copy of which was appended to the report. The report was presented by Mr Given, who thanked colleagues for their assistance in preparing the Accounts.

Decided:

- (1) that the proposed approach to complying with the Local Authority Accounts (Scotland) Regulations 2014 be noted;
- (2) that the Annual Governance Statement included with the Accounts be noted;
- (3) that it be agreed that the unaudited accounts for 2023/24 be submitted to the Auditor; and
- (4) that the transfer to Earmarked Reserves detailed at page 8 and 9 of the Draft Annual Accounts be approved.

36 **Rolling Action List** 36

There was submitted a Rolling Action List of items arising from previous decisions of the IJJB. The List was presented by Mr Given.

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Decided: that the Rolling Action List be noted.

37 **Inverclyde Integration Joint Board (IJB) and IJB Audit Committee – Proposed Dates of Future Meetings** 37

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership seeking approval of a timetable of meetings for the Inverclyde Integration Joint Board (IJB) and the IJB Audit Committee for 2024/25. The report was presented by Ms Sinclair.

The meeting dates were noted in the report as follows:

IJB Audit Committee	9 September 2024 at 12 noon (Committee members and External Auditors only)
IJB Audit Committee	9 September 2024 at 1pm (usual meeting)
IJB	9 September 2024 at 2pm
IJB	18 November 2024 at 2pm
IJB	27 January 2025 at 2pm
IJB Audit Committee	24 March 2025 at 1pm
IJB	24 March 2025 at 2pm
IJB	12 May 2025 at 2pm
IJB Audit Committee	23 June 2025 at 1pm
IJB	23 June 2025 at 2pm

Decided: that the timetable of meetings for the IJB and IJB Audit Committee for 2024/25 be approved.

38 **ADP Annual Survey** 38

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership presenting the Alcohol & Drug Partnership Annual Survey response prior to submission to the Scottish Government. The report was presented by Ms Phillips. Mr Cowan declared a connection as an Armed Forces veteran. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence at the meeting or his participation in the decision making process and was declaring for transparency.

Referring to Question 38 (Which of the following treatment and support services are in place for children and young people affected by a parent's or carer's substance use?) and the nil response for the 'Up to 12 years (early years and primary)' category, the Board sought clarity and reassurance as to whether any services were available for that age group. Ms Phillips and Mr Hinds provided an overview of the services provided and explained the mechanism for accessing them. They further noted that they would amend the form before submission to the Scottish Government to reflect this.

Referring to Question 18 (Which of the following harm reduction interventions is there currently a demand for in your ADP area?), the Board asked if the need for services to be provided within Inverclyde could be highlighted, given the number of drug related deaths, and Ms Phillips advised she would raise this matter with the Chair of the Alcohol and Drugs Partnership (ADP).

Referring to Question 32 (Do you have specific treatment and support services in place for the following groups?), and the 'no' response for veterans, the Board asked if, given the well documented risks, whether the ADP had discussed provision for this group, and Ms Phillips advised that there were services available specifically for veterans in the wider GG&C area, and that there was an intention for Inverclyde to link in with them to provide services locally.

Referring to Question 6 (What is the whole-time equivalent staffing resource routinely dedicated to your ADP Support Team as of 31 March 2024), the Board asked if officers considered that there were adequate staffing levels, and Ms Phillips advised that she

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did.

Decided: that the content of the Survey be noted and approval be given to its submission to the Scottish Government after due consideration to the comments made at the meeting.

39 Inverclyde HSCP Savings Programme Board

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership presenting the Plan and Terms of Reference for the Savings Programme Board which will oversee the savings proposals coming from the 2024/26 Budget approved on 21 March 2024. The report was presented by Mr Given.

The Board sought reassurance that the IJJB would be included in the governance arrangements for the Savings Programme Board, particularly around decision making, and Mr Given assured that a report would be presented at each meeting and agreed that the words 'when relevant' be removed from the recommendation in the report.

The Board sought clarity on the Pharmacy Review, referred to in paragraph 4.1 of the report, and whether the review would involve medicines or staff, and Mr Given advised primarily medicines but that all aspects of the service would be reviewed.

Decided:

- (1) that the Plan and Terms of Reference be noted; and
- (2) that it be noted that an update report will be brought to each IJJB meeting.

40 Joint Inspection of Adult Services: Integration and Outcomes – Focus on People Living with Mental Illness

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising of the publication of the report 'Joint Inspection of Adult Services: Integration and Outcomes – Focus on People Living with Mental Illness' by the Care Inspectorate and Healthcare Improvement Scotland, a copy of which was appended to the report. The report was presented by Mr Hinds.

Mr Gould, as Chair of the IJJB Audit Committee, asked when the Improvement Plan would be presented to the IJJB Audit Committee, as detailed at paragraph 4.2 of the report, and Mr Hinds advised that it would be at the next meeting.

The Chair requested that the staff connected with this service be thanked for their dedication and hard work.

Decided:

- (1) that the publication of the inspection report and timescales for subsequent activity be noted;
- (2) that the planned Development Session for IJJB members to more fully explore the inspection report and improvement action plan be noted; and
- (3) that thanks be conveyed on behalf of the Board to all staff connected with this service for their dedication and hard work.

41 HSCP Workforce Plan 2022-2025 – Progress Report

41

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the HSCP Workforce Action Plan following the annual progress report which was presented in November 2023. The report was presented by Mr Given. Mr Given noted that there was a typographical error in the report, and accordingly within the table at paragraph 3.3 there should be 1 Amber RAG status recorded, and not 2.

The Board expressed disappointment that the report hadn't gone to the Staff Partnership Forum before being considered by the IJJB, and Mr Given apologised and explained that it was a timing matter, as the next IJJB meeting would not be until

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September, and further advised that the Forum would have sight of the report at their meeting on Friday (28 June 2024).

Decided:

- (1) that the establishment of the Workforce Group which will take forward the current Workforce Action Plan and commence the development of a new Workforce Plan in line with the new Strategic Partnership Plan, be noted;
- (2) that it be noted that the next annual progress report for Year 2 will be presented to the IJJB in November 2024; and
- (3) that the progress since the last update in November 2023, as detailed in paragraph 1.3 of the report, be noted.

42 Chief Officer's Report

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on developments which are not the subject of reports on this agenda. The report was presented by Mr Hinds and provided updates on (1) Delayed Discharge, (2) Review of Policy and Procedures Document, (3) Lens (Adult Services), (4) HSCP Leader of the Year, and (5) Practice Pad Launch.

Mr Hinds provided a verbal update to the report, and advised that the Practice Pad Launch had been delayed for a few weeks, and accordingly did not open on 21 June as detailed in the report at paragraph 4.5.

The Board commented favourably on the previous Lens events and officers provided detail on the new ideas submitted for consideration at the next event.

The Board commented favourably on the Delayed Discharge figures, and asked if good practice was being shared throughout the GG&C area, and Mr Best assured that officers worked daily with GG&C colleagues. The Board asked if officers considered the figures sustainable over the winter period, and Mr Best advised that Winter Planning was considered on a daily basis, and stressed the importance of the vaccination programmes in the planning process.

Although not on the agenda, the Board asked if there were any plans to improve dental services locally, given that no practices were admitting NHS patients, and Mr Best advised that he would respond outwith the meeting.

Decided: that the updates provided within the report be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set out opposite each item.

Item	Paragraph(s)
Reporting by Exception – Governance of HSCP Commissioned External Organisations	6 & 9
HSCP Equality Impact Assessment Process – Integrated Front Doors Redesign	12
HSCP Senior Management Team Structure	1

43 Reporting by Exception – Governance of HSCP Commissioned External Organisations

43

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care

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Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 13 April to 24 May 2024. The report was presented by Mr Given and provided updates on establishments and services within Older People Services, Adult Services and Children's Services.

Decided:

- (1) that the governance report for the period 13 April to 24 May 2024 be noted; and
- (2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

44 HSCP Equality Impact Assessment Process – Integrated Front Doors Redesign 44

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the process for developing the Equality Impact Assessment for the Integrated Front Doors efficiencies review. The report was presented by Mr Best.

Decided: that the contents of the report be noted, all as detailed in the Private Appendix.

45 HSCP Senior Management Team Structure 45

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership seeking agreement for the development of improved governance and strategic oversight arrangements as part of a revised HSCP senior management team structure. The report was presented by Ms Phillips

Mr Hinds declared an interest in this item as Chief Social Work Officer and left the meeting.

Decided: that following a vote the Board agreed the recommendations as detailed in the report, all as detailed in the Private Appendix.

46 Mr Alan Cowan 46

At the conclusion of business the Chair acknowledged that this was Mr Cowan's last meeting and thanked him for his service over the years, adding that he would be missed, and wished him well with his future plans.